

# INFORMATION BULLETIN

## JOB TRAINING PARTNERSHIP ACT

Number: B99-41

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TO: SERVICE DELIVERY AREA ADMINISTRATORS  
PRIVATE INDUSTRY COUNCIL CHAIRPERSONS  
JTPD PROGRAM OPERATORS  
EDD JOB SERVICE OFFICE MANAGERS  
JTPD STAFF

SUBJECT: SDA ADVISORY COMMITTEE CONFERENCE CALL MINUTES

The minutes and revised agenda from the Service Delivery Area (SDA) Advisory Committee conference call held at the Employment Development Department, Job Training Partnership Division on October 1, 1999, are attached for your information and review. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Gia Valla at (916) 654-7686.

/S/ BILL BURKE  
Assistant Deputy Director

Attachments

**SERVICE DELIVERY AREA ADVISORY  
COMMITTEE CONFERENCE CALL**  
Job Training Partnership Division (JTPD)  
750 N Street, Park Complex West  
Conference Room A  
Sacramento, California  
Friday, October 1, 1999

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**Agenda**

<b>10:00 a.m.</b>	<b>Welcome/Hot Topics</b>	<b>Bill Burke, JTPD</b>
<b>10:15 a.m.</b>	<b>Welfare-to-Work Grant Program</b>	<b>Bill Burke, JTPD</b>
<b>10:30 a.m.</b>	<b>Workforce Investment Act of 1998</b>	<b>Kathy Castillo, California Office of Workforce Investment</b>
<b>11:00 a.m.</b>	<b>Department of Labor (DOL) Customer Satisfaction Survey</b>	<b>Liz Clingman, JTPD</b>
<b>11:30 a.m.</b>	<b>Information Sharing from DOL Region VI State Workforce Development System Administrators' Meeting</b>	<b>Bill Burke, JTPD</b>

## SERVICE DELIVERY AREA (SDA) ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Friday, October 1, 1999

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### **HOT TOPICS**—Bill Burke, Job Training Partnership Division (JTPD)

- **Performance Letters**—The performance letters went out and five SDAs had failed performance standards.
- **Title III Expenditures**—For the Fiscal Year ending June 30, 1999, California's Title III expenditure rate was 86 percent. This is the highest rate ever achieved in California.
- **Title III 40 Percent Funds**—All of the 40 Percent funds are committed. The program managers will be closely evaluating the expenditures on the current 40 Percent projects. In the event of under-expenditure, funds may be recaptured and reallocated to fund new 40 Percent projects.

### **WELFARE-TO-WORK GRANT PROGRAM**—Bill Burke, JTPD

- **Welfare-to-Work Grant Efforts**—California had served 6,582 participants through August 31, 1999, which indicates a steady improvement. The latest data available from some of the other states show participant numbers as follows: Florida—175; Maryland—41; Michigan—0; Missouri—40; New Hampshire—40; Maine—371; Texas—402; Virginia—267; Wisconsin—263; Pennsylvania—7,000; New York—893; Illinois—6,011; Rhode Island—95; and Oregon—19,113.
- **15 Percent Awards**—A Governor's press release is expected in the near future that would announce the successful entities.
- **25 Percent Awards**—The Department of Labor (DOL) has announced that in Round Three of its solicitation, there were eight awards in California for the 25 Percent projects. There were 1,900 applications across the country competing for \$5 billion.

**Financial Management Training**—Region VI is hosting Financial Management Technical Assistance Training in Los Angeles on October 19-21, 1999. A number of SDAs have not yet registered. The JTPD program managers will contact those SDAs to alert them of this training.

## **WORKFORCE INVESTMENT INVESTMENT ACT (WIA)**

**Update**—Kathy Castillo, California Office of Workforce Investment (COWI), indicated that a Draft Member Handbook is being developed and will be used for board members and by members of the State Partner Workgroup. Additionally, a video for board member orientation will be created to welcome board members and stress the importance of their role. Governor Gray Davis will be approached to do the introduction on this video.

**Designations**—Jose Luis Marquez, COWI, stated that there are only three outstanding applications for local designation under WIA.

**Local Planning Requirements**—Jose Luis Marquez reported that COWI is refining the local planning requirements. This draft may look significantly different than the earlier draft.

**Summer Youth**—Jose Luis Marquez reported that the earliest that the Summer Youth funds could be available would be April 1, 2000. At that time, local areas may be able to secure an advance of a maximum of 25 percent of their allocation. An upcoming JTPD information bulletin will soon detail this process.

## **DOL CUSTOMER SATISFACTION SURVEY**—Liz Clingman, JTPD

- **Purpose**—The purpose of the study is to test the American Customer Satisfaction Index DOL is using to measure customer satisfaction under the WIA. To address concerns regarding the role the results of this survey will play in the WIA performance negotiations, Liz explained that the results of the survey are not expected to establish a baseline for the negotiation of the customer satisfaction measures. The results of the study represent one data element to be considered in the discussion. The State and the local areas will be free to introduce additional descriptive information and statistics.
- **Status Report**—The Customer Satisfaction Survey is currently being completed in partnership with the DOL and Social Policy Research. An information bulletin will be issued that informs the SDAs about the survey. Also, the Job Training Automation (JTA) timeshare SDAs will receive a letter requesting their participation in the survey sample. This is necessary because, in order to obtain some of the contact information required for the survey, JTPD staff must reach down into the local systems. Because of the short time frame for the study, it seems most expedient to work with the JTA timeshares to obtain the necessary data. However, in order to have a representative sample in Southern California, JTPD will request participation from two JTA standalone SDAs: San Diego and San Bernardino County. On the conference call, Larry Fitch agreed to San Diego's participation. Keith Lee was not on the call to comment and will be contacted later.

## **INFORMATION SHARING FROM DOL REGION VI CONFERENCE**—Bill Burke, JTPD

- **Proposed Reorganization of DOL**—There is a proposed reorganization of DOL at the regional level. Workgroups have been formed to gather input from the states and local levels to determine how the reduced number of regions affects them. There are questions as to how infrastructure and coordination affect the ability of determining how to structure and organize.
- **Goodwill Industry's Grant**—Goodwill Industries received a \$20 million DOL grant to fund 10,000 welfare recipients to perform Census 2000 activities.

**WIA Administration**—Sue Cleere-Flores, Los Angeles City SDA, stated that the final report on the WIA administration costs is being reviewed by the Office of the Inspector General. Ten SDAs were sampled throughout the nation. The results were that only one SDA met the 10 percent limitation. The other nine were substantially over the limit. Hopefully, because of the results of the review, the Office of Management and Budget will redefine administration under WIA.